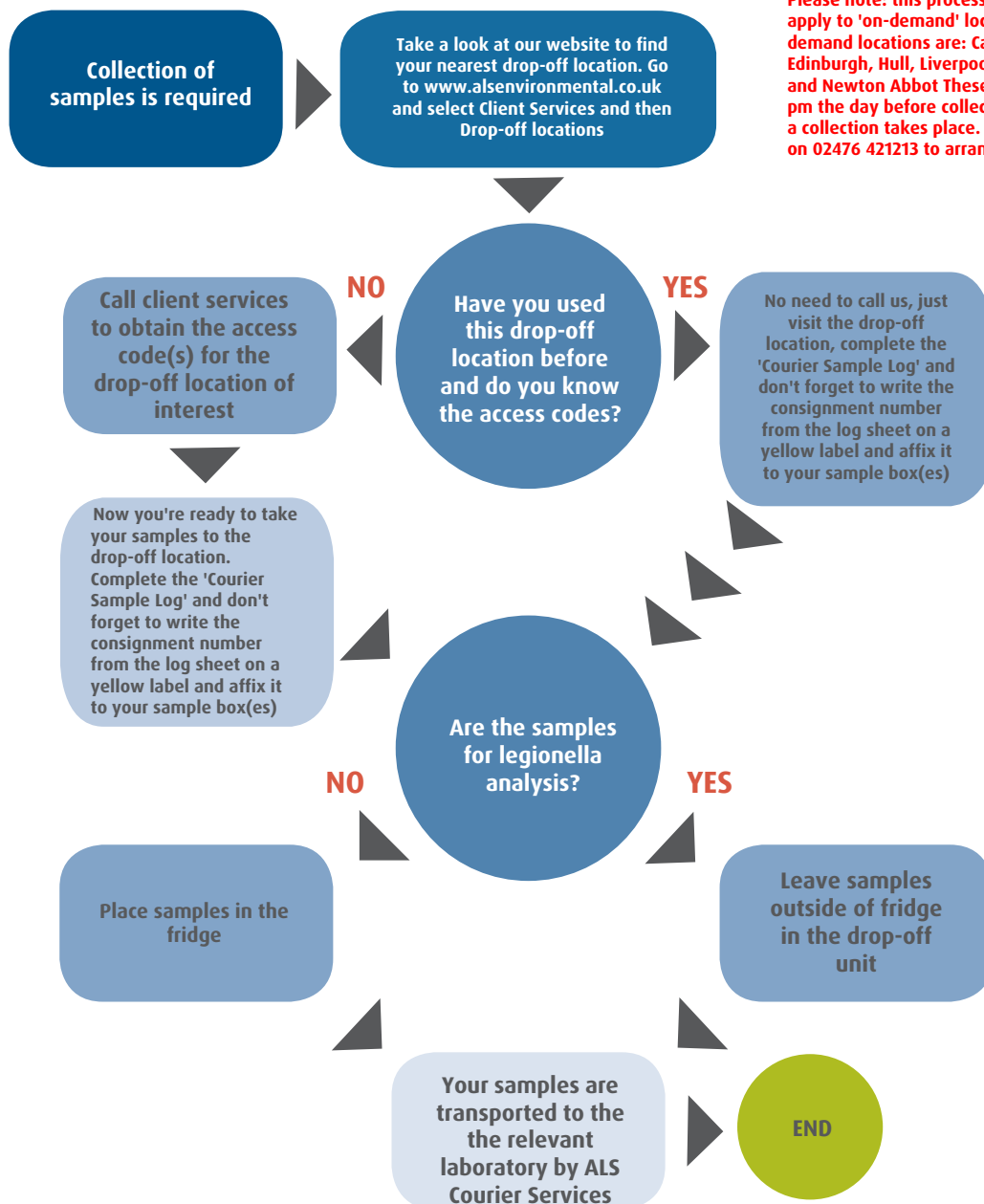


Using a drop-off location



Please note: this process flow document does not apply to 'on-demand' locations. Our current on-demand locations are: Carlisle, Dundee, Durham, Edinburgh, Hull, Liverpool, Maidstone, Norwich and Newton Abbot These must be booked by 4 pm the day before collection is required to ensure a collection takes place. Please call client services on 02476 421213 to arrange.